

(Revised NPS Form 10-930)
(OMB No. 1024-0026)
(10-2010)
Expires 6/30/2013

National Park Service
San Juan Island National Historical Park
P.O. Box 429
Friday Harbor, WA 98250
360-378-2240



Application for Special Use Permit

Please supply the information requested below. **Attach additional sheets, if necessary, to provide required information.** You will be notified of the disposition of the application and the necessary steps to secure your final permit. For special events, a non-refundable processing fee should be included and your permit may require the payment of cost recovery charges and proof of liability insurance naming the United States of America as also insured. Pursuant to the 2010 NPS Interim Regulations, parks have up to 10 days to process a fully executed application that seeks to engage in a demonstration or the sale or distribution of printed matter.

Applicant Name:	Organization Name:
Street/Address:	Street/Address:
City/State/Zip Code:	City/State/Zip Code:
Telephone #:	Telephone #:
Cell phone #:	Cell phone #:
Fax #:	Fax#:
E-mail:	E-mail:

Description of Proposed Activity (attach diagram, attach additional pages if necessary):

Requested Location: _____

Date(s): _____

Event set up will begin: (date and time)	Event will begin: (date and time)	Event will end: (date and time)	Removal will be done: (date and time)

Maximum Number of Participants: _____ (Please provide best estimate)

Maximum Number of Vehicles: _____ (Please provide best estimate)

Support Equipment (list all equipment; attach additional pages if necessary):

List support personnel (contractors, etc. include addresses and telephone numbers; attach additional pages if necessary):

Individual in charge of event on site (include telephone and cell phone numbers):

Is this an exercise of First Amendment Rights?	<input type="checkbox"/> Y	<input type="checkbox"/> N
Are you familiar with/ have you visited the requested area?	<input type="checkbox"/> Y	<input type="checkbox"/> N
Have you obtained a permit from the National Park Service in the past? (If yes, provide a list of permit dates and locations on a separate page.)	<input type="checkbox"/> Y	<input type="checkbox"/> N
Do you plan to advertise or issue a press release before the event?	<input type="checkbox"/> Y	<input type="checkbox"/> N
Will you distribute printed material?	<input type="checkbox"/> Y	<input type="checkbox"/> N
Is there any reason to believe there will be attempts to disrupt, protest or prevent your event?(If yes, please explain on a separate page.)	<input type="checkbox"/> Y	<input type="checkbox"/> N
Do you intend to solicit donations, offer items for sale, or use a professional photographer? (These activities may require an additional permit.)	<input type="checkbox"/> Y	<input type="checkbox"/> N

The applicant by his or her signature certifies that all the information given is complete and correct, and that no false or misleading information or false statements have been given.

Signature _____ Date _____

Information provided above will be used to determine whether a permit will be issued. This completed application should be forwarded to the Administrative Officer at the park address found on the first page of this application.

Note that this is an application only, and does not serve as permission to conduct any use of the park. If your request is approved, a permit containing applicable terms and conditions will be sent to the person designated on the application. The permit must be signed by the responsible person and returned to the park prior to the event for final approval by the Park Superintendent.

NOTICES

Park Regulations: Can be found at <http://www.nps.gov/sajh/parkmgmt/lawsandpolicies.htm>. Please request a paper copy if necessary.

Monitoring Fee: There is no fee for a Special Use Permit but a cost recovery charge of \$50 per hour may be assessed for monitoring any permit if (1) the potential risk of resource or visitor impacts is of concern to management or (2) if the permittee requests the presence of a park ranger.

Public Use Limit: There is a maximum limit of 75 people per group. Parking is limited as follows:

English Camp – 16

American Camp Visitor Center – 6

Redoubt – 4

Jakle's Lagoon – 3

4th of July – 10

South Beach – 15

All other vehicles associated with the event must park outside of the park or in American Camp at designated parking along Pickett's Lane or in English Camp at the maintenance building.

Privacy Act Statement: The Privacy Act of 1974 (5 U.S.C. 552a) provides that you be furnished with the following information in connection with information required by this application. This information is being collected to allow the park manager to make a value judgment on whether or not to allow the requested use. Applicants are required to provide their social security or taxpayer identification number or activities subject to collection of fees by the National Park Service (31 U.S.C. 7701) Information from the application may be transferred to appropriate Federal, State, local agencies, when relevant to civil, criminal or regulatory investigations or prosecutions.

Paperwork Reduction Act Statement: This information is being collected subject to the Paperwork Reduction Act (44 U.S.C. 3501) to allow the park manager to make a value judgment on whether or not to allow the requested use. This information collection is required to obtain or retain a benefit. All applicable parts of the form must be completed. A Federal agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a currently valid OMB control number.

Estimated Burden Statement: Public reporting burden for this form is estimated to average 45 minutes per response including the time it takes to read, gather and maintain data, review instructions and complete the form. Direct comments regarding this burden estimate or any aspects of this form to the National Park Service, Special Park Uses Program Manager, 1849 C Street NW (2460), Washington, D.C. 20240